



Vulcan[®] Park and Museum

GENERAL EVENT FEES

2010

BASE USAGE FEE

Includes the use of Vulcan Center Event Room and/or City Overlook, tables and chairs for Event Room only, set-up and breakdown time, and the presence of an event manager during set-up for event.

Monday - Sunday
8 am - 5 pm

\$250 (2 hours)
\$500 (4 hours)

Monday - Thursday
After 5 pm

\$1000 (4 hours)

Friday - Sunday
After 5 pm

\$1500 (4 hours)

1. Non-profit Rates: Non-profit organizations with an IRS determination letter will receive a 50% discount off the Base Usage Fee **ONLY!** This discount is not applicable during select seasonal months, holidays, and select Friday and Saturday evenings.

2. Deposit: 50% of Base Usage Fee

Required to hold space. Non-refundable. Balance is due 30 days prior to event.

3. Security: \$30 per officer per hour

Security is required for all evening events at the expense of the client. Security will arrive 30 minutes prior your event and remain 30 minutes after your event. One officer automatically required for events where alcohol is served. For groups larger than 200 and/or children's events, one (1) additional security personnel is required at the expense of the Client.

4. Audio/Visual Equipment: \$30 (flat rate)

A selection of audiovisual equipment including a 100" screen, LCD projector, DVD/VCR/CD player, one wireless lavalier microphone and one wireless handheld microphone, is available and may be reserved through the Events Coordinator.

5. Valet: \$250 (1-100 guest); \$325 (101-200 guest); \$350 (201 +)

Strongly recommended for events held during normal operating hours with 100+ guests and for events held after hours.

6. Coat Check Service: \$11 per hour

A Vulcan Park and Museum staff member will arrive 30 minutes prior to the event and will leave 30 minutes after the event or until the last coat is checked out.

7. Tents: \$1150 (20 x 20); \$1750 (40 x 40)

Tents may be rented through Special Occasions. Tent fee does not include set up, delivery and taxes. Additional rental options include but not limited to tent liner, sides, heat, fans, and lighting.

8. Close Park Fee: \$1500 (Available closing dates subject to Vulcan Park and Museum's approval)

[1701 Valley View Drive](#) · [Birmingham, AL 35209](#) · [205.933.1409](#) · [fax 205.933.1776](#) · [www.visitvulcan.com](#)

MUSEUM · VIEWS · PICNIC AREAS · SCHOOL TOURS · GIFT SHOP · EVENT FACILITY · WIRELESS HOTSPOT

VULCAN CENTER MUSEUM AND OBSERVATION BALCONY

1. For events held before or during normal operating hours, admission to Vulcan Center Museum and Observation Balcony is not included in the Base Usage Fee tickets may be purchased at a discounted group rate through the Events Coordinator at the time the Usage Reservation is made.

2. For events held after normal operating hours, admission to Vulcan Center Museum and Observation Balcony is included in the Base Usage Fee. **(Does not apply with non-profit discount)**

**** Please Note:** *The Vulcan Center Museum will close two (2) hours after your event begins unless other arrangements have been made through the Events Coordinator. The Observation Balcony will remain open to the end of your event.*

VULCAN CENTER MAXIMUM CAPACITIES

1. Event Room

This spacious indoor banquet room is equipped with state of the art audiovisual equipment, a caterer-friendly warming kitchen and enclosed bar. Framed at one end with dramatic floor to ceiling windows, this space is adjacent to the large private patio that offers a magnificent view of downtown Birmingham. This versatile room is ideal for meetings, seminars, luncheons, receptions or seated dinners. Tables and chairs included in Base Usage Fee.

120 Seated Dinner, 200 Reception, 120 Auditorium Style, 32 Conference Style

2. City Overlook (Outdoor space)

Offering spectacular views of the greater Birmingham area, this spacious and scenic outdoor area located at the base of Vulcan® may be used in conjunction with the Electra to accommodate larger parties or may be used exclusively as the site for an event. Tenting is allowed. Tables, chairs and tents for outdoor use are not included in Base Usage Fee.

175 Seated Dinner, 250 Reception

3. Entire Vulcan® Center Event Facility

Event Room and City Overlook

N/A Seated Dinner, 350 Reception

There are separate usage fees for wedding ceremonies and/or wedding receptions.

Please refer to the *Event Facility Usage Handbook* for additional policies and procedures regarding your special event!

For additional questions, contact Events Coordinator Allison Plemons at 205.933.1409 x22 or aplemons@visitvulcan.com.

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